

R/3160/23

BOSE INSTITUTE

KOLKATA

Date: 30.01.2023

Tender No: BI/T/OVR/02/2023

Subject: Lease of Trees at Madhyamgram Experimental Farms, Bose Institute.  
Bose Institute intends to give on lease several numbers of Trees at it's Madhyamgram Experimental Farms, as per the following list/details.

Sl. No	Description of Items / Name of trees	<u>SCHEDULE</u>	
		No.ofrees	Lease Period
1.	Mango	108Nos.	February 2023 to December 2025
2.	Safeda	04Nos.	
3.	Coconut	55 Nos.	
4.	Jackfruit	07 Nos.	
5.	ArecaNut	49Nos.	
6.	Banana Plant	One Lot	

Interested parties are requested to send their offers in the prescribed forms along with Lease Schedule and Terms and Conditions duly signed on each page. The prescribed Form (i.e., Schedule, along with terms and conditions) of our office at Unified Academic Campus, Saltlake, Sector - V, Overseer Cell and Madhyamgram Experimental Farm, at Madhyamgram on all working days from 31.01,2023 to 14.02.2023 beMeen 11.00 AM. to 4.00 PM. Bidders will be required to deposit cash / demand draft an amount of Rs. 2,000/- (Rupees. Two thousand) only, drawn in favour of Bose Institute, payable at Kolkata as Earnest money along with their offer. EMD Will be refunded to the unsuccessful bidders. For successful bidder EMD will be refunded after lease period. Tender fees will be Rs.500/- (non-refundable).

Relaxation of Tender fees and Earnest money (EMD) to be given to MSME Registered vendor as per rule .

Tender document complete fulfill in all respect and submitted in drop box which will be kept at room no 123, Overseer Cell, Unified Academic Campus, EN-80, Sector - V, Kolkata - 700091, latest by 2.30 PM on 15.02.2023 to be opened on the same day at 3.00 PM, in presence of the Bidders.

  
Registrar (Official)

**BOSE INSTITUTE  
KOLKATA**

**SCHEDULE FOR LEASE OF TREES AT MADHYAMGRAM  
EXPERIMENTAL FARM, BOSE INSTITUTE.**

1. Tender No. and Date                      BI/T/OVR/ 02/2023.      dated: 30.01.2023
- z. Last date/time of receiving of  
Tender.    Up to 2.30 p.m. on                      **15.02.2023**
3. Time and date of opening of  
Tender    3.00 pm,                                      15.02.20 23

SCHEDULE

Sl. No	Description of <b>Items / Name</b> of trees	No. of <b>trees</b>	<b>Lease Period</b>	Quoted Am0ttnt	Grand Total
1.	Mango	108 Nos	February 2023 to December <b>2025</b>		
2.	Safeda	04 NOS•			
3.	Coconut	55 Nos.			
4.	Jackfruit	07 Nos.			
5.	Areca Nut	49 Nos.			
6.	Banana plant	One lot			

\_\_\_\_\_  
Signature **of the Tenderer**  
with Official Seal

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

To  
The Registrar (Officiating)  
Bose Institute  
EN-80, Sector - V,  
Kolkata — 700091

**Sub:** Lease of Trees at Madhyamgram Experimental Farm against  
your Tender No. BI/T/OVR/ 02 /2023      dated 50.01.2023

Dear Sir / Madam,

I/We hereby offer to take the lease of Trees, detailed in the Schedule hereto or such portion thereof as you may specify in the acceptance of tender at the prices given in the said schedule and I/We agree to hold this offer open till 07 (seven) days after the opening of tender. I/We shall be bound by a communication of acceptance dispatched within the prescribed time, and shall not resilient or withdraw my/our offer within the period specified above, failing which the Institute will have the full right under this contract to forfeit the Earnest Money deposited by me/us along with this Tender Form.

I/We have understood the instructions to tenderers and conditions of contract included in the Schedule and undertake to abide by the same. I/We have also thoroughly examined all the Trees offered for lease in the enclosed Schedule and am/are fully aware of the nature of the item offered, and my/our offer is to take on lease strictly in accordance with the enclosed terms and conditions. This offer and Schedule hereto shall constitute a valid document to enforce the liability upon me/us enjoined therein.

Yours faithfully

**Signature of Tenderer**

Date .....

Place.....

**BOSE INSTITUTE  
KOLKATA  
TERMS & CONDITIONS**

**In connection with Lease of Trees at our Madhyamgram Experimental Farm.**

- 1 Earnest money should be deposited in the form of demand draft, drawn in favour of Bose Institute, payable at Kolkata, along with tender documents.

THE TENDER WILL NOT BE CONSIDERED IF THE EARNEST MONEY IN THE ABOVE MANNER IS NOT SENT ALONG WITH THE TENDER.

Earnest money should not on any account bear any interest. It will be refunded to the unsuccessful bidders only after finalization of the contract.

2. Incomplete tenders will be liable to cancellation
3. Bose Institute reserves the right to reject any or all tenders without assigning any reason thereof
4. Bose Institute will not be liable for any loss/spoilage of any produce during the lease period.
5. Successful bidders shall have to deposit the full bid money through Demand Draft in favour of Bose Institute, payable at Kolkata within 07 (Seven) days from the date of receiving the lease permission from Bose Institute.
6. Tenders received beyond the schedule date and time will not be entertained in any case.
7. Tenders has to submit copy of Voter ID, Aadhar card and Pan card.
8. The Institute reserves the right to split the tender.
9. Trees are to be dressed up by the successful bidder at their own cost at initial stage, if found to be essential.
10. Lease holder/s will have to make their own arrangements for maintenance of trees)/fields during the lease period and for carrying away the produce in appropriate time with prior approval of the Scientist-in-charge of the concerned Farm. Entire responsibility for keeping the garden area clean will lies upon the successful bidder.
11. In case of posting of any person/s on behalf of the lease holder/s for maintenance of Tree(s)/fields, bio-data as well as passport size photograph including photo identification of the person/s are to be submitted for permission.
12. Lease holders will be liable for any short of damage to our Farm, if occurred, caused directly from arrangement made by trim for maintenance of trees/ field. In that case, it will be compensated against the Earnest Money and / or produce obtained from the leased trees, otherwise the earnest money retained by the Institute will be refunded after the lease period is over.
13. The original copy of the tender schedule duly filled in along with attached terms and conditions is to be returned intacc The envelop / offer may be submitted in the office of the Registrar, Bose Institute clearly mentioning our tender no & date.
14. All communications must be addressed to the Officer, by title of Concerned Officer of Bose Institute and not by any name

15. Trees available for lease may be seen on any working day during Office hours before submission of offer
16. The Tender shall be opened by a committee constituted by the Bose Institute Authority. You are at liberty to be present or authorize your representative to be present at the opening of the tender at the time and date specified in the schedule.
17. In the event of any question, dispute or differences arising under this contract, the same shall be referred to the sole arbitration of the person appointed by the Director, Bose Institute. The award of the arbitrator shall be final and binding on the parties.
18. **Removal of Garbage:** Dry leaf & small pieces of trees branches from the field site from time to time as per direction of the Scientist – In – Charge, M.E.F.
19. **Indemnifvine aeainst damages:** Contractor shall, during the course of execufion, be responsible for all damages to property and for any injury or loss caused to the work or workmen, to persons or things. The contractor shall make good all such damages besides damages, the course of execution at their own cost/risk.
20. Work during holidays etc.: Prior approval from the competent authority has to be obtained for persons to be engaged during holidays and/or beyond office hours, in listed form, mentioning, their names and addresses.

**Signature of Tenderers with  
Official Seal**

**Date:**

**Place:**