

**BOSE INSTITUTE
KOLKATA**

Tender No.	BI/T/OVR/07/2021
Tender Date	01.04.2021
Tender Type	Open Tender

Tender Title	Supply & installation of glass partition at Director Cell of Unified Academic Campus, Bose Institute
Schedule of work	Annexure – II
Quantity	Please refer to Annexure - II

Last Date & Time for submission	21.04.2021 upto 12 noon
Date & Time for opening bids	21.04.2021 at 12:30 p.m.
Submission of Tender (address)	Tender box at Overseer Cell, Ground floor at centenary building, Bose Institute, P-1/12, CIT Scheme VII-M, Kolkata 700 054
Venue of bid opening	Annex Block, Centenary Building
For any query the interested bidders may contact (Dept./Section/Div./Unit)	033 2569 3212

General & Special Terms & Conditions	Annexure – I
Time of completion of the work	Within 05 (five) weeks from 3rd day of receiving the Work Order.
Bid security (earnest money deposit) if applicable	N.A.
Any other information (if applicable)	N.A.

Name of the job and submission of tender should be mentioned on the envelope positively

Director, Bose Institute reserves the right to accept or reject any or all tenders either in part or in full. The reasons for rejecting the tender of a prospective bidder will be disclosed only when enquiries are made.

Sd/-
Registrar (Officiating)

NOTICE INVITING TENDER

Tender No.:- B.I./T/OVR/07/2021

Date: 01.04.2021

Name of Work: Supply & installation of glass partition at Director Cell of Unified Academic Campus, Bose Institute.

Dear Sirs,

The undersigned invites you to tender your rates for works detailed in the enclosed schedule, subject to the following terms and conditions as integral parts of the contract for the tender.

1. Quotations in duplicate under a sealed cover superscripted with the words "Tender No. **B.I./T/OVR/07/2021** dated **01.04.2021** due on **21.04.2021** should be send to the office of the Registrar, at the above address, so as to reach **on or before 12:00 noon on 21.04.2021 to be opened** at 12:30 P.M. on the same day.
- 1.a). The tenderers are requested to submit the photocopies of following documents duly signed by the proprietors / authorizes signatories along with the tender paper positively.
 - i) **Pan card of the owner**
 - ii) **Last Income Tax clearance certificate**
 - iii) **Valid GST Registration certificate**
 - iv) **Proper authentication of proprietorship / Partnership/ Authorized representative of the Firm.*****Failing which the tenders may be treated as cancelled without showing any reason.***
2. Tenders received beyond the schedule date and time will not be entertained in any case.
3. The tender/offer should be clear and precise quoting the net price(s) per unit both in words as well as figures, with break-up of different elements, if asked for. The price(s) quoted should be inclusive of applicable taxes, and G.S.T.
4. In case the quotation is accepted and order placed, the contractor shall remain liable to complete the work within the stipulated date.
5. Time of completion **05 (five) weeks from 3rd** day of receiving the Work Order.
6. Time, being the essence of contract, the contractor shall pay or allow the employer the sum equivalent to 1% of the total cost of work awarded per week, subject to a limit of 10% of the order value or the final bill amount whichever is greater, as liquidated damages for the period during which the said works shall remain incomplete beyond the time f completion mentioned above or beyond the time duly extended in writing. The employer may deduct such damages from any money due to the contractor.
7. Item prices once quoted will be firm and fixed. No price escalation will be entertained even for the works executed within the extended period, if any.
8. In case the order is cancelled due to non-compliance of the contractual terms and conditions, the Institute reserves the right to execute the job at its own cost and the differential amount, if any, on account of the alternative arrangement will be intimated to and recovered from him.
9. Warranty period: The contractor shall give warranty for a period of six months from the date of final handover and shall remain liable for rectification of defects, if any arises, within the said period at free of cost
10. All materials procured by the contractor will be subjected to inspection and/or tests prescribed in the specifications.
11. R/A or final bills: 90% payment will be made against your bill on actual measurement basis for the tender value worth of Rs. 20,000/- 100% payment will be released.
12. Incomplete tenders will be liable to cancellation.

13. The tender/offer shall remain valid for acceptance till 03 months from the scheduled date of its opening.
14. The contractor shall remain liable for any incidental charges occurred from natural calamities, accidents etc.
15. **Water and Electricity:** Water and electricity as may be required for the work may be provided free of cost, subject to availability, at our source and contractor will make his own arrangement for distribution. However, no claim will be entertained for non-supply of water and electricity by the Institute.
16. **Storage Space:** A space for storage of materials may be provided by the Institute but the responsibility for security of the materials and machineries rests with the contractor.
17. **Removal of Rubbish/Debris:** The rubbish/debris etc. out of dismantling worn-out plaster, walls etc., shall be removed by the contractor from the work site from time to time, as per direction of the Engineer-in-charge.
18. **Indemnifying against damages:** Contractor shall, during the course of execution, be responsible for all damages to property and for any injury or loss caused to the work or workmen, to persons or things. The contractor shall make good all such damages besides damages out of dismantling plasters/walls/concrete surfaces during the course of execution at their own cost/risk.
19. **Work during holidays etc.:** Prior approval from the competent authority has to be obtained for persons to be engaged during holidays and/or beyond office hours, in listed form, mentioning, their names and addresses.
20. The quantities may vary up to 10% and beyond the limit of 10% approval of Competent Authority is required to be obtained prior to execution.
21. The contractor shall abide by the Rules and regulations of labour wages act.
22. Bose Institute reserves the right to reject any or all tenders without assigning any reasons thereof.

In case of any discrepancy, the order of precedence in interpretation shall as follows :

- (i) Schedule of Quantities and Rates.
- (ii) Special conditions of contract.
- (iii) Institute's General Conditions of contract.
- (iv) I.S. Code.
- (v) Best Engineering Practices.

Yours faithfully,

**Sd/-
Registrar (Officiating)**

Enclosure: Schedule & Quantities

**Bose Institute
Kolkata**

Schedule for Supply & installation of glass partition at Unified Academic Campus, Bose Institute.

SL. No.	Description	Qty	Unit	Rate	Amount
1.	Providing and fixing 12 mm thick frameless toughened glass door shutter of approved brand and manufacture, including providing and fixing top & bottom pivot & double action hydraulic floor spring type fixing arrangement and making necessary holes etc. for fixing required door fittings, all complete as per direction of Engineer-incharge (Door handle, lock and stopper etc. to be paid separately).	12	Sqm		
2.	Providing and fixing 12 mm thick frameless toughened glass partition, outer side aluminium fancy section dorma XLC 4025 or Ozone OGL – PR – 22, 12 mm thick fixing arrangement and making necessary holes etc. all complete as per direction of Engineer – In – Charge	125	Sqm		
3.	Providing & fixing of 12 mm pre-laminated cement bonded (Everest / visaka make) laying on existing framework stitching by screw including materials, labour tool & tackles	40	Sqm		
4.	Dismantling of aluminium partition with tools & tackles all complete	30	Sqm		
5.	Dismantling of false ceiling works with tools & tackles all complete	30	Sqm		
6.	Providing & fixing of patch lock dorma make	04	Each		
7.	Providing & fixing SS handle 450 mm 25 mm dia (dorma make)	04	Each		
				Total Rs	