

BOSE INSTITUTE
KOLKATA

Tender No.	BI/T/07/2017-8
Tender Date	12.03.2018
Tender Type	Open

Tender Title	Annual Contract for LAN Maintenance at Bose Institute		
Specification	Sealed offers are invited from interested, eligible and capable vendors for maintenance of LAN having approximately 500-600 nodes at 3 campuses of this Institute as given below :		
	Sl. No.	Location	Approx. No. of Nodes
	1.	Main Campus 93/1, A.P.C. Road Kolkata 700 009	200-270
	2.	Centenary Building P-1/12, CIT Scheme VII-M Kolkata 700 054	280-300
	Types of Network		
			Fibre Optics back bone and CAT5/CAT6
			CAT5/CAT6
	For Madhyamgram Experimental Farm and CAPSS, the job is to be undertaken with CAT5 / CAT6 cable backbone as and when required. The IT vendor should have experience of presently maintaining LAN of at least 100 nodes in Kolkata at any Government Organization / Central Autonomous Institutes / Public sector undertakings. The vendor should enclose a copy of the experience certificate on the letter head of the organization as a proof of such work. Tender will be rejected if the document is not attached.		

Last Date & Time for submission	27.03.2018 upto 14.00 hrs
Date & Time for opening bids	27.03.2018 at 15.00 hrs
Submission of Tender (address)	Tender Box, Purchase Cell, Annex Block, Centenary Building, Bose Institute, P-1/12, CIT Scheme VII-M, Kolkata 54
Venue of bid opening	Adjacent hall of the seminar room, Centenary Building, Annexe Block (2 nd floor)
For any query the interested bidders may contact (Dept./Section/Div./Unit)	033 2569 3306

General Terms & Conditions

Warranty	Warranty
Payment terms	No advance payment will be made. Payment for maintenance will be released quarterly against bill submission and satisfactory service report.
Delivery schedule	N.A.
Submission of Performance Bank Guarantee(PBG)	A PBG has to be submitted by the selected vendor who gets the order in the form of Bank Guarantee / Demand Draft for an amount of Rs 25,000/- which would remain valid covering period of contract.
Job responsibilities of the Vendor during the period of contract	<p>1) Overall maintenance of existing LAN of 500-600 nodes (without spares) ensuring virus free nodes (software will be provided by the Institute). The maintenance work is to be carried out at the Centenary Building, Main Campus of the Institute. For the Madhyamgram Experimental Farm and CAPSS, the job is to be undertaken with CAT5 / CAT6 Cable backbone, as and when necessary.</p> <p>2) At least 95% LAN uptime of CAT5/CAT6 cables and Fibre Optics.</p> <p>3) Two skilled service personnel (with fixed mobile Nos to be provided) shall be deployed during working hours for 6 days (Mon-Sat). The service personnel should also be available during emergencies beyond office hours and on Sundays/Institute holidays as the case may be, when required.</p> <p>4) The spares required for maintenance will be provided by the Institute.</p> <p>5) The maintenance work will include the following:</p> <ul style="list-style-type: none"> • Sorting out problems related to net connectivity and email traffic from individual user's computer. • Liaison with external authorities for connectivity problems. • To check connectivity between all campuses of the Institute. • To find any fault and to report it to concerned person.

	<ul style="list-style-type: none"> • Maintenance of fibre-optic and CAT5/6 cable network. • Installation, Routine check up and maintenance for Anti-virus, spam etc. (Anti-virus Software to be provided by the Institute). • Installation of any hardware (switch, wifi, router etc) to be provided by the Institute as per requirement • Routine traffic monitoring in all campuses via MRTG. • Change/replacement of defective spares, etc. related to the LAN (spares will be provided by the Institute as and when required). • To keep a stock of hardware and other related things to be given by the Institute.
	<p>Note: In addition to the regular maintenance of LAN/net connection, the vendor has to provide any other service (if required) to the user(not related to LAN/net connection) on rates mutually agreed between the end user and the vendor, on case to case basis. The acceptance of the above tender term is to mention specifically in the quotation.</p>

<p>The title of the tender and the tender number should be mentioned on the envelope positively. Director, Bose Institute reserves the right to accept or reject any or all tenders either in part or in full. The reasons for rejecting the tender of a prospective bidder will be disclosed only when enquiries are made.</p>
--

Sr. Prof. & In-charge, Registrar's Cell