

ADVT. No. S/DPB/06/2013-14

Bose Institute, Kolkata, invites application on plain paper from the Indian Citizens, for one temporary post of <u>Senior Office Assistant</u> on a consolidated pay of **Rs.7,500/- p.m.**, in the DBT sponsored project entitled, "*Generation of salt-tolerant rice : A translational approach*", under the guidance of Prof. A. N. Lahiri Majumder, Co-ordinator, Division of Plant Biology (Centenary Laboratory Building). The project is tenable upto 05.10.2015.

Essential Qualification	: Graduate with Computer knowledge.
Desirable Qualification	: Knowledge of Office Correspondence, Purchase & Accounts Procedures / Rules; Maintenance of Electronic Files & Documents.
Age :	Below 30 years as on the day on which the application is made (relaxable in case of SC/ST/OBC/WOMEN candidates only, as per rules).

Interested and eligible candidates may apply on plain paper duly signed by them quoting Advertisement No. on the envelop as well as application with complete Bio-data giving e-mail ID, Phone No. and details of qualification i.e. examination passed, year, division, percentage of marks, from Madhyamik onwards with attested copies of testimonials, addressed to the **Registrar, Bose Institute, P-1/12, CIT Scheme VII-M, Kankurgachi, Kolkata-700054** within **May 27, 2013**.

REGISTRAR