



BOSE INSTITUTE
P-1/12, CIT Scheme VII-M
KOLKATA – 700 054

Advt. No. BI/NON-ACA/29/2013-14 dt. 31.10.2013

Bose Institute, Kolkata is a Central Autonomous Institute founded by Acharya Jagadish Chandra Bose in 1917. This is one of the premier Scientific Research Institute in India. It is fully funded by the Government of India, Department of Science & Technology, Ministry of Science & Technology, New Delhi.

The Director, Bose Institute, Kolkata invites applications from bonafide Indian Citizens for filling up the following post on **deputation basis** initially for a period of 1 year extendable upto 3 years. Candidates may be absorbed in the cadre on permanent basis if their performance is found to be satisfactory. The post carries Basic plus DA and other allowances as admissible to a Central Government employee posted in Kolkata.

1. Audit & Finance Officer :: One (1) Post (Unreserved)
(Group 'A') on deputation

Pay Band + Grade Pay :: PB Rs. 15600-39100/- + GP Rs. 5400/-

Age Limit :: Below 56 years (as on the last date of receipt of application).

Essential Qualification :: Graduate of a recognized University.
8 years experience in audit work in a reputable organization in supervisory capacity in Accounts Section/Audit Branch.

Eligibility Criteria :: Officers under Central / State Government / Semi Government /PSU / Autonomous Organizations etc.
a. holding analogous post on regular basis in the parent cadre /department.
b. Officers in the pay scale of Rs. 9300-34800/- (PB-2) with GP 4600/- or equivalent scale with 8 years regular service in the grade/ scale.

Desirable :: i) Knowledge of Govt. Rules and Regulations.
ii) Experience of work in a research/scientific organization.
iii) Diploma/Certificate/Membership in Cost/ Chartered Accountancy.

Note: Preference will be given to

- (i) Exceptionally qualified candidates viz. CA/ICWA/SAS
- (ii) Candidates having experience in maintenance of Computerised accounting system.

How To apply :: The eligible and willing candidates may apply through proper channel in the prescribed format with 5 years CR duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent alongwith other testimonials and certificates duly attested and detailed C V to **“Registrar, Bose Institute, Centenary Building , P-1/12 , C.I.T Scheme VII-M, Kolkata -700054.** The applicant may send the application by Post within 30 days from the date of publication in the Employment News. The application should be superscribed with the name of the post applied for. Eligibility criteria including the upper age limit will be reckoned on the last date of submission of application.

The terms and conditions of the deputation will be governed by the Department of Personnel and Training’s OM No. 2/29/91-Estt. (pay II) dated 5.1.1994 , as amended from time to time.

Last Date of Submission of Application is 20th December 2013.

NOTE :: No Interim queries will be entertained. The Institute Authority reserves the right to reject any/ all applications without assigning any reason whatsoever. Selection need not be confined to applicants only.

REGISTRAR

13. TRAINING:

NAME OF THE COURSE	DURATION	NAME OF THE ORGANISATION	RELATED EXPERIENCE
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14. DETAILS OF EMPLOYMENT IN REVERSE CHRONOLOGICAL ORDER :

OFFICE/INSTT/ ORGN.	POST HELD	FROM	TO	SCALE OF PAY / BASIC PAY	NATURE OF DUTIES
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15. IN CASE THE PRESENT EMPLOYMENT :
IS HELD ON DEPUTATION /CONTRACT
BASIS PLEASE STATE

16. STATE WHETHER,COPIES OF CRs FORPRESIDING
5 YEARS DULY ATTESTED, ENCLOSED :

DATE:

SIGNATURE OF THE APPLICANT