

No. A-33011/11/2021-Trg. {E-36730}
Government of India
Department of Science & Technology
Training Cell

Technology Bhavan, New Delhi-110016
Dated the 16th February 2024

OFFICE MEMORADNUM

Sub: Mandatory digital courses for all the Scientists/Officers of Department of Science & Technology (DST) on iGOT Karmayogi portal – reg.

The undersigned is directed to refer to this Division's OMs No. A-33011/11/2021-Trg. dated 03.10.2023, No. A-33011/35/2022-Trg. dated 11.10.2023 and No. A-33011/11/2021-Trg. dated 10.11.2023 requesting thereby all the Scientists/Officers of this Department to complete the digital mandatory courses available in the Integrated Government Online Training (iGOT) Karmayogi platform.

2. To ensure implementation of Annual Capacity Building Plan (ACBP) in the DST and adhering to the instructions of DoP&T, all the Scientists/officers are requested to complete the undermentioned identified seven (7) digital mandatory courses by 29th February, 2024: -

- i. Prevention of Sexual Harassment of Women at Workplace
- ii. Code of Conduct for Government Employees
- iii. Introduction to Emerging Technologies
- iv. Data Driven Decision Making
- v. Stay Safe in Cyber Space Orientation Module on Mission LiFE
- vi. Orientation Module on Mission LiFE
- vii. Yoga Break at Workplace

3. In addition to this, it is to state that, on every Monday a '**Learning Hour**' may be observed from 4.30 - 5.30 PM in the Department. Scientists/Officers may devote this 'Learning Hour' exclusively to learn new courses from the wide range of courses available on iGOT platform.

4. This issues with the approval of the Competent Authority.

Encl: A/a



(Umesh Kumar)

Deputy Secretary to the Government of India

To

1. PSO to Secretary, DST/ PSO to AS&FA/ PPS to AS (DST)/ PPS to JS (Admn. & Estt.)
2. All Four MDOs of DST {DST(Hq); AIs; SOI/NATMO and TDB}- with a request to ensure the implementation of aforesaid instructions in the respective organizations/Institutes.
3. All the Scientists/Officers in DST(HQ) (through e-office Notice board and e-mail)
4. DST Website/ PMU – with a request to upload in DST's e-office dashboard.

{E-36730}

No. A-33011/11/2021-Trg.
Government of India
Department of Science & Technology
Training Cell

Technology Bhavan, New Delhi-110016
Dated the 10th November 2023

OFFICE MEMORADNUM

Sub: Mandatory digital courses for all the Scientists/Officers of Department of Science & Technology (DST) on iGOT Karmayogi portal – reg.

The undersigned is directed to refer to this Division's OM of even number dated 03.10.2023 and subsequent OM No.33011/35/2022-Trg. dated 11.10.2023 requesting thereby all the Scientists/Officers of this Department to complete the four identified digital mandatory courses available in the Integrated Government Online Training (iGOT) Karmayogi platform.

2. To ensure implementation of Annual Capacity Building Plan (ACBP) in the DST, all the Scientists/officers are once again requested to complete the undermentioned identified digital mandatory courses by the end of November, 2023: -

1. Prevention of Sexual Harassment at Workplace
2. Code of Conduct for Government Employees
3. Emerging Technologies: Opportunities and Challenges for Governance
4. Data Driven Decision Making

3. In addition to this, it is to state that, on every Monday a 'Learning Hour' may be observed from 4.30 - 5.30 PM in the Department. Scientists/Officers may devote this 'Learning Hour' exclusively to learn new courses from the wide range of courses available on iGOT platform.

4. This issues with the approval of the Competent Authority.

Encl: A/a



(Vinod Kumar)

Under Secretary to the Government of India

To

1. PSO to Secretary, DST/ PSO to AS&FA/ PPS to JS (Geospatial)/ PPS to JS (Admn. & Estt.)
2. All Four MDOs of DST {DST(Hq); AIs; SOI/NATMO and TDB}- with a request to ensure the implementation of aforesaid instructions in the respective organizations/Institutes.
3. All the Scientists/Officers in DST(HQ) (through e-office Notice board and e-mail)
4. DST Website/ PMU – with a request to upload in DST's e-office dashboard.

F. No. 33011/35/2022-Trg
Government of India
Department of Science & Technology
(Training Cell)

Technology Bhawan
New Delhi
Dated: 11th October, 2023

OFFICE MEMORANDUM

Sub: Steps of Action to Fast Track Implementation of DST's Annual Capacity Building Plan (ACBP)- reg.

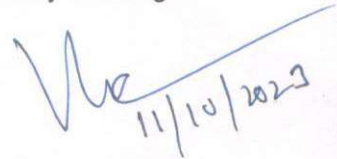
Honorable PM launched Mission Karmayogi to enhance Competencies of every Civil Servant. Capacity Building holds the key to individual and institutional transformation, enabling us to better deliver on the targets set for us as Science & Technology department in Government of India. It is to state that Department of Science and Technology and Capacity Building Commission have collaborated and curated an Annual Capacity Building Plan (ACBP), and accordingly identified designation wise capacity building plan catering to needs of emerging technologies, to fast track our citizen centric service delivery and to deliver on our committed national priorities.

2. To get started on this journey of Capacity Building, all DST officials are requested to adhere the following course of action points: -

- i. If you haven't already, register yourself **immediately** on the iGOT platform at www.igotkarmayogi.gov.in.
- ii. Complete at least 5 hours of iGOT training by the end of November 2023 – some of them could be Introduction to emerging technologies, POSH, Design thinking and Data Driven Decision Making;
- iii. Complete 50 hours of training or learning in a calendar year in line with the courses recommended for your position. This could be online or physical courses – The completion of this could be considered in your ACR-APAR;
- iv. Dakshata for all SO/ASO level and VIKAS for all US/DS level should be completed on iGOT within the next 6 months.

3. The progress on the above action points will be tracked by the Capacity Building Units established in the Department for sending report to CBC.

4. This issue with the approval of the Competent Authority.


11/10/2023

(Vinod Kumar)
Under Secretary to the Government of India

To: All Officers/Scientists of DST {through e-office Notice Board}

Copy to:

1. All Heads of Division;
2. PSO to Secretary, DST/PSO to AS & FA/
3. PPS to JS (Admin)/JS(Geo-spatial)

OFFICE MEMORANDUM

Sub: Implementation of DST's Annual Capacity Building Plan (ACBP) launched by Hon'ble MOS(IC) S&T on 17.08.2023 .reg.

Government of India has set up the Capacity Building Commission (CBC) and Mission Karmayogi with an aim to transform the training ecosystem and make it more learners focused and create shared knowledge resources. Under Mission Karmayogi, DoPT launched the Integrated Government Online Training' (iGOT) Karmayogi platform—a comprehensive online portal to guide individual officials in their capacity building journey. The iGOT Karmayogi platform can be accessed through the following link: <https://igotkarmayogi.gov.in>

2. All the Officers/Scientists of DST have to register on the iGOT Mission Karmayogi Platform.
3. The Annual Capacity Building Plan (ACBP) has been uploaded on DST's website under <https://dst.gov.in/science-and-technology-training-cell>. All the Officers/Scientists of DST are requested to go through the ACBPs to better understand capacity building interventions identified for their respective designations.
4. The **three mandatory** digital courses have been identified for the officers of DST i.e. (i) (Prevention of Sexual Harassment at Workplace), (ii) Code of Conduct for Government Employees, and (iii) Emerging Technologies : Opportunities and Challenges for Governance, which are to be completed by each officer. The Annual Capacity Building Plan (ACBP) of DST has been prepared by CBC, wherein details of courses have been earmarked for various levels of officers, are as follows:

S.No	Role Group	ACBP Page number
1.	Scientist E to G	8
2.	Scientist B to D	9-10
3.	Senior Management - Above DS, Dir, JS, AS, Secy	11-12
4.	Middle Management - Upto US including PA, PS, PPS	13-15
5.	iGOT Courses for all Scientists/officers of DST	98-140
6.	Courses identified other than iGOT	141-191
7.	DST's existing scheduled physical Training Courses	191-193
8.	Training Calendar across the Autonomous Institutions of DST	194-357

5. Technical glitches/issues, if any, faced by any Scientist/Officer relating to the registration or available courses on iGOT platform, shall be resolved by the technical team on real time basis by visiting the link https://bit.ly/iGOT_Saarathi. The CBC Technical team is available Monday to Friday from 9 to 5.
6. In addition to this, it is to state that, on every Monday a 'Learning Hour' will be observed from 4:30-5:30PM in the Department. Officers/Scientists may devote this 'Learning Hour' exclusively to learn new courses from the wide range of courses available on iGOT platform.
7. This issues with the approval of the Competent Authority.

(Vinod Kumar)

Under Secretary to the Government of India

To:- Head SMP/AI/TDT- with a request to implementation of DST's ACBP

Copy to :

1. All Heads/HoDs,
2. PSO to Secretary, DST/AS&FA
3. PPS to Sr. Advisor/JS (Admin)/ JS (Geospatial)
4. E-Office Notice Board