



Facility for Antiproton and Ion Research
In Europe GmbH



GSI Helmholtzzentrum für
Schwerionenforschung GmbH

The international accelerator center FAIR (Facility for Antiproton and Ion Research), one of the largest research projects worldwide, is currently being built in Darmstadt. FAIR is under construction at the existing research center GSI Helmholtzzentrum für Schwerionenforschung. At FAIR, matter that usually only exists in the depth of space will be produced and studied in the laboratory, in order to gain new insights into the evolution of the universe and the structure of matter. FAIR offers the opportunity to work in this international environment with a team that is dedicated to doing world-class science every day.

For the staff office **Internal Audit & Compliance FAIR GmbH** we are looking for an

Internal Auditor (all genders)

Posting ID: 21.68-779240

as soon as possible.

Internal audit provides independent and objective auditing and advisory services designed to add value and improve business processes. It supports the public research organization in achieving its objectives by assessing and helping to improve the effectiveness of risk management, control, leadership and monitoring processes through a systematic and targeted approach.

Your responsibilities include:

- Complete fulfillment of all tasks as defined by the audit manual following standard of DIIR e.V. (Deutsches Institut für Interne Revision) and Institute of Internal Auditors (IIA). I.e. mainly:
- Audit activities including the monitoring of the timely rectification of any shortcomings as given in annual planning signed by Head of Internal Audit and Administrative Managing Director
- Reporting in standardized form and high quality linguistically and contentwise, substantiating the latter within working papers developed by the auditor
- Heading audit kick-offs and final meetings with representatives of audited organizational units based on essentials and core messages of preliminary research and results documented within working papers
- Consulting organizational units e. g. concerning adequacy of their internal control systems
- Draft of risk oriented planning for following year(s)
- Submitting draft of annual activity report for external auditors to head of staff office
- Continuous optimization contributions regarding shared document filing system of the internal auditing department for internal quality assurance.

The successful candidate should:

- hold a degree (University Diploma or Master, Bachelor) or have comparable competencies
- have auditing skills and preferably appropriate professional experience
- ideally have skills relevant for public service terms in general and e. g. in procurement law

- have a high level of integrity and commitment, a stable system of values and an systematic approach as well as the intention and ability to document findings transparently and objectively
- have the analytical ability to reason and the ability of transfer thinking in order to pervade, evaluate and concisely describe complex matters as well as consider within efficiency categories
- be able and willing to communicate openly and constructively
- be willing to learn and work within a team
- have intercultural competency combined with critical faculties
- have very good language skills of written and spoken English and German language
- have profound skills of MS-Office tools and SAP.

We offer an interesting position in an internationally renowned research institute. The position is initially limited to two years with the possibility of a permanent employment contract. The salary is based on the collective agreement for public employees (Tarifvertrag für den öffentlichen Dienst - TVöD (Bund)).

For more information about FAIR and GSI, please visit www.gsi.de and www.fair-center.eu.

FAIR promotes the professional development of women and welcomes women who feel particularly addressed by the advertisement.

Qualified applicants with a disability will be given preference.

Please send your application documents with information of your earliest possible starting date and your salary expectations, preferably via the online portal on our job site by quoting the **Posting-ID: 21.68-779240**, until **16/07/2021** or:

Via email to bewerbung@gsi.de

Or postal delivery:

FAIR GmbH
c/o GSI Helmholtzzentrum für Schwerionenforschung GmbH
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