



BOSE INSTITUTE
KOLKATA

R/ 1142 /2020

23 NOV 2020
Date: 20 November 2020

ORDER

In consonance with CGHS rule, the competent authority of the Institute has made the following changes in case of submission of medical reimbursement bill and processing thereafter.

SI No	Particulars	Rate/Remarks
1	Doctor's Consultation fee - OPD	Rs.150/-
2	Cost of Spectacles and Lens	To be discontinued
3	Cost of Dental Treatment	To be reimbursed as per prevailing CGHS Rate
4	Cost of IPD Treatment	Treatment to be availed from empanelled hospital of Bose Institute and cost of reimbursement will be made as per prevailing CGHS Rate
5	Cost of Treatment in emergency at non-empanelled hospital	To be reimbursed as per prevailing CGHS Rate
6	Approval of the competent authority in applicable cases	Approval to be taken before undertaking/undergoing the treatment. Post facto approval may only be granted in exceptional and justified cases
7	Submission of medical reimbursement claim bills	Within 6 months of the the date of consultation/undergoing the procedures etc.. However in exceptional cases the delay in such submission may be condoned upon providing appropriate justification.

Apart from the above, all the bills submitted for reimbursement, need to be computer generated, properly arranged and self-certified to the extent that the cost of treatment/medicine/procedures etc. (whatever claimed in the bill) are paid by the beneficiaries; i.e each bill should be self certified by the beneficiary with the phrase "**paid by me**"

The order will come into immediate effect and will also apply for all bills under process.

Ray 23/11/2020
(Prof. Rajarshi Ray)

Registrar (Officiating)

Distribution :

1. Director, BI.... for kind information
2. Dy. Registrar
3. Accounts Officer/Audit & Finance Officer
4. To all beneficiaries of CMS, through SMS
5. Registrar's Office
6. M.F.